



# Required Documentation Checklist

**Visit our Website: [CalVetLoans.com](http://CalVetLoans.com)**

- Completed Loan Application and Disclosures-Signed and Dated  
(You may visit our website to apply on-line or download the application and forms)
- Completed Cal-Vet Forms Signed and Dated
- 2008 & 2009 W-2's for ALL Borrowers
- 2 months statements for all checking, savings or credit union accounts
- Copy of most recent pay stubs for the previous 30 day period
- Recent statement for stocks, bonds or annuities
- Recent statement for 401(k), Deferred Comp, IRA or other Retirement Acct.
- 2008 & 2009 Federal Tax Returns (including all schedules)
- Copy of **DD-214** (Final Discharge Papers) (If Active Duty..Statement of Service)
- Landlord Contact Information for past 2 years. (Name, address, phone and dates)

## **IF APPLICABLE:**

- Gift letter-if you are receiving a gift for any portion of the down payment or closing costs (available at <http://www.calvetloans.com>.Go to Download Forms)
- Bankruptcy papers (all pages) including a copy of the final discharge and a letter of explanation- if you have had a bankruptcy within the past 7 years.
- Final divorce papers with property settlement- if you have been divorced
- Rental Property- if you own any rental property, include Rental or Lease agreements

*We cannot begin processing your loan until we receive the required documentation requested above by FAX or mail. If you have any questions, please call us anytime. Thank you for the opportunity to assist you with your home loan.*

Sincerely,  
Doug Bullwinkel  
Sr. Loan Officer

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